HERGUAN UNIVERSITY

Commencement Ceremony Request Form

Turn in this form to the Registrar’s Office if you plan on participating in the yearly Commencement Ceremony. Please note that in addition you must turn in a Graduation Request Form in order to receive a diploma on time.

NAME: ____________________________________________________________

Last/Family First Middle

STUDENT ID: ______________________ PROGRAM: ____________________ HOME PHONE: ______________________

STREET ADDRESS: ______________________________________________________

Street City State ZIP code

EMAIL: _____________________________________________________________

TERM YOU WILL GRADUATE: ______________________ [ ] Spring [ ] Summer [ ] Fall

Year

HEIGHT: _____ _____ This is your height with shoes on. Women, this includes the height of any heels you

feet inches might be wearing to the ceremony.

NOTE: The Commencement Ceremony is held once a year at the end of the Summer term. Students who completed their degree in the previous year or who are within nine units of graduating are eligible to participate. Students must sign up for the Commencement Ceremony by the deadline, usually two months before the ceremony, by turning this form into the Registrar’s Office. Participation in the Commencement Ceremony does not guarantee that your degree requirements have been completed. Students are only allowed to participate in one ceremony per degree earned. Participation in the Commencement Ceremony is not mandatory.

email: registrar@herguanuniversity.org
STUDENT SIGNATURE: _______________________________ DATE: __________________

FOR OFFICE USE ONLY

Received Graduation Request Form  [ ] Yes  [ ] No

[ ] Approved  [ ] Denied

Reason: ________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

REGISTRAR’S SIGNATURE: _______________________________ DATE: ________________